



Volunteer Interest Form

Please Print Clearly

Name _____ Today's Date _____
(Last) *(First)*

Home Address _____ City _____

State _____ Zip _____ Home Phone _____

Work Phone _____ Cell Phone _____

Email Address _____ Check here if under age 18 _____

IF YOU'D LIKE TO RECEIVE WEEKLY EMAIL UPDATES LISTING VOLUNTEER OPPORTUNITIES, PLEASE SIGN UP ON OUR WEBSITE: www.appletonrestore.org

NON-CONSTRUCTION WAYS TO GET INVOLVED:

1. Would you be willing to serve as Site Support on local work sites? **Yes No (Circle One)**
**See attached sheet for explanation of site support*
2. Would you be willing to provide an occasional lunch for a crew of 10-25 people? **Yes No (Circle One)**
3. Can we contact you about helping with one-time special events? **Yes No (Circle One)**

Habitat ReSTORE OPPORTUNITIES:

Habitat ReStore is open Tuesdays thru Saturdays at 3000 E. College Ave. in Appleton (off Hwy. 441). This retail store accepts donations of new & used building materials and then sells them to the public to raise money for Habitat's local work. If you are interested in volunteer work at Habitat ReStore, check items below **or** simply **contact Diane at the ReStore at (920) 967-8901 or email dianea@fcrestore.org**.

- _____ I can help with de-construction (salvaging materials from buildings that will be demolished or remodeled)
- _____ I can help with picking up donated items from homes and businesses
- _____ I have previous retail experience and would be willing to volunteer in the ReStore (tasks vary)
- _____ Please list other skills you could share or details about your previous retail experience here:

SKILLS YOU WOULD LIKE TO SHARE WITH HABITAT:

Circle 1, 2 or 3 for each item that you are interested in being contacted about & your skill level as follows:

- (1) **Helper** (*You would be willing to learn this task, but have not done it before*)
- (2) **Skilled** (*You have performed this task before and would feel comfortable doing this task again*)
- (3) **Crew Leader** (*You would be willing to lead a small crew of volunteers in this aspect of construction*)

- 1 2 3 Deconstruction
- 1 2 3 Warehousing
- 1 2 3 Special Events
- 1 2 3 Customer Service
- 1 2 3 Cashier

- 1 2 3 Pricing
- 1 2 3 Recycling
- 1 2 3 Cleaning
- 1 2 3 Donation Ambassador
- 1 2 3 Booths/Displays

- 1 2 3 General Office Work
- 1 2 3 Data Entry
- 1 2 3 Christmas Wrapping
- 1 2 3 Secret Shopper
- 1 2 3 Fund Raising

HABITAT COMMITTEE OPPORTUNITIES:

Family Partnership:

The duties of this committee are unique to Habitat for Humanity. Once a family is approved, the Family Partnership committee assigns a volunteer to work with the family as a mentor and friend. This volunteer is responsible for helping the family make the adjustment of becoming first-time homeowners and requires regular communication with the assigned partner family. The Family Partnership committee provides whatever support is needed both during the building process and after the family occupies their home. Committee members also work closely with Habitat's Family Services Manager to monitor sweat equity hours of their assigned partner family. In addition, this committee oversees all Family Education required for all Habitat homeowners.

Fund Development:

Through the work of this committee, the affiliate is working toward developing a constant, reliable donor base that would allow Habitat to build the number of homes necessary to meet the needs of the community. This group works in coordination with many of the other committees to determine what type of financial support would be necessary to meet the extremely demanding need for affordable housing within our area.

Building:

This committee is responsible for implementing the construction activity of Habitat homes by: (i) assisting staff to develop comprehensive training and development programs; (ii) monitoring sites to ensure quality, safety and stewardship; and (iii) advising the Board of Directors on policy changes that relate to house design, project specification and disbursement of resources.

Outreach:

This committee is responsible for sharing Habitat's mission within our community and continually seeking to raise and maintain community awareness of Habitat's work in ways that properly reflect the mission, beliefs and image of Habitat for Humanity.

ReStore:

This committee provides strategic guidance and direction to the management of the Habitat ReStore. The Committee approves the annual budget prior to being incorporated into the Affiliate's overall budget.

DeConstruction Volunteer Guidelines

To ensure that every volunteer has a positive experience, it is **required** for all Volunteers to **register in advance** with Diane Angeletti, Volunteer and Special Events Manager at 967-8901 (*24 hour voice mail available*) or Email: DianeA@fcRestore.org.

- All volunteers **MUST** arrive onsite **before** 8:00a.m.
- A short orientation/training will take place at each site at 8:00a.m. **SHARP!**
- It is imperative that volunteers are present for this orientation/training!
- Every volunteer needs to fill out a worksite registration & liability form before working.
- One form is needed on file for each worksite for EVERY volunteer.
- Please DON'T forget to sign yourself in when arriving and sign out when leaving!
- It is our policy that every person is to be treated with dignity & respect. We prohibit words or conduct that would create a hostile or intimidating work environment or which would be clearly offensive to the average person. We reserve the right to dismiss anyone who engages in activities prohibited by this policy and to bar such persons from future worksites.
- There are age restrictions for volunteers under 18. These are strictly enforced!

Age Restrictions for persons under age 18:

Under age 14:

Persons under the age of 14 are not permitted on Habitat for Humanity worksites.

Ages 14 & 15:

Individuals aged 14 & 15 can do limited work on a Habitat worksite. They can paint or landscape, but should not be on site when construction is going on. They must also be supervised on a one adult-to-one youth ratio and have their registration form signed by a parent or guardian.

Ages 16 & 17:

Individuals ages 16 & 17 can do general construction, but cannot help with excavation, demolition, use of power tools, or work at heights above 6 feet or on the roof. They can help with general carpentry. They must also be supervised on a one adult-to-three youth ratio and have their registration form signed by a parent or guardian.

What to Bring with you to a Habitat Deconstruction Worksite:

Whenever possible, please bring the following items with you (label all personal items):

Work Gloves
 Tool Belt
 Utility Knife

Tape Measure
 Pencil
 Hammer

Safety Glasses
 Bottle for water
 Coffee Mug/Tumbler

Habitat for Humanity ReStore provides the following items onsite: Snacks and beverages. Please bring your own lunch.